**FACTOM**

**COMMUNITY**

**MEETING MINUTES**

**Factom Guides**

**Meeting #19-**12

**201**9**-**03-18

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| **Date and time of meeting** | 2019-03-18, 20:00 UTC |
| **Date minutes drafted** | 2019-03-18 |
| **Date minutes approved** | 2019-03-25 |
| **Organization/Team** | Factom Guides |
| **Attendees** | Factom Inc (Brian Deery), DBGrow Inc (Julian), The 42nd Factoid AS (Tor), Canonical ledgers (Sam), Centis BV (Niels), |
| **Members not in attendance** |  |
| **Other attendees** |  |
| **Meeting Leader** | Factom Inc (Brian Deery) |
| **Meeting Secretary** | The 42nd Factoid AS (Tor) |

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| **Subject 0** | * **Roll Call** * Approval of minutes from previous meeting on 2019-03-04 |
| **Discussion** | Meeting minutes from 2019-03-11 are approved. |
| **Conclusion** | All guides present.  Niels will update previous meeting minutes to reflect what he was going to work on the previous week.  Update (21:34): Niels updated previous meeting minutes and minutes was approved by all guides. |
| **Follow up** | Sam will factomize meeting minutes. |

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| **Subject 1** | Announcements/Reminders/Process timeline |
| **Discussion** | * [ANO Elections timeline (Niels)](https://factomize.com/forums/threads/next-ano-round-change-timeline.1748/)   + People voted informally in favor of moving the next ANO election to two weeks later (13 votes, against none for keeping it as is or moving it way later * [Process discussion / document ratification timeline:](https://docs.google.com/spreadsheets/d/15QMJrxErMetSgpzwQUKQ_OjmccqfTNvuImdOLjruvlc/edit?usp=sharing) |
| **Conclusion** |  |
| **Follow up** |  |

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| Subject 2 | Factomd-update - Brian |
| Discussion | Factom deployment occurred within the core group last week, but there were curious faulting errors which were a little bit concerning. Later last week Paul Snow found a bug in one of the branches they were working on which would have cause the problems that we were seeing on the mainnet. A fix for that was given to the testnet last Friday, and so the majority of the servers are running that as of today. Thank you to all the testnet crew to upgrading and having a fast turnaround on that. Where this stands, the latest update only has a very small change to it to fix this bug; the Filter release. Most of the really substantial changes have been running on the testnet for many weeks. We are gaining confidence on the great bulk of changes, and are comfortable with testing this patch a bit less. The plan for a general update for ANOs later this week, after some of the more technically savvy ANOs who are online more often can experiment, test and poke a bit on the mainnet as well. Things are going well there. Then we got the next Parchment release that is coming up a bit later, but we do not have a hard release time on that one. |
| Conclusion |  |
| Follow up |  |

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| Subject 3 | Emergency Alert system test - Sam |
| Discussion | We need to schedule one here. I’m proposing 28th of march; A thursday. We have had pretty good response to the 19-20 UTC timeslot, so we will tentatively plan for that. And I will be working with Nic and Nolan to transfer the system over to them and the other guides. The two main pieces of that one is the TFA alert bot and the spreadsheet, as well as the Twilio integration for making some phone calls. So I will work with Nic/Nolan when they have time the next week, and also look at the documentation to ensure it is in good shape. |
| Conclusion |  |
| Follow up |  |

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| **Subject** 4 | **Follow up: tasks from last meeting / upcoming tasks** |
| **Discussion** | Sam:  (Text from previous meeting begins)   * Gave new Guides access to Guide and Governance documents * Helped them get set up with roles * Started discussing transitioning some of my tasks * Reviewed changes to v1.5 * Created script for backing up and encrypting forum backups that new Guides can use   (Text from previous meeting ends   * Reviewed changes to v1.5 * Worked with new guides on emergency alert   This week:   * Finalize date of emergency alert test * Walk Nic and Nolan through emergency alert system and help them set up a bot and Twilio account * Look into transferring Twilio number to a new account   **To**r:  (Text from previous meeting begins)   * Review 1.5 changes for Doc001 * Work on new grant application process document   (Text from previous meeting ends)   * Next week: * Initiate public discussion regarding next grant round process * Participate in ratification discussions for Doc001/ANO application process   **Julian:**  (Text from previous meeting begins)   * V 1.5 changes for ANOs and Grants * Put ANO process up for ratification   (Text from previous meeting ends)   * Put ANO process up for ratification * Doc001 changes for ANO process   Brian**:**  **(Text from previous meeting begins)**   * New Release follow through * Work with ANOs and internally with audit to correct reboot troubles * Feedback on 1.5 (Paul too)   **(Text from previous meeting ends)**   * Bugfixed re-release is close to ready * Use audit results to bring on new feds and correct restart deficiencies * Continue doc 001 v1.5   Niels:  (Text from previous meeting begins)   * Grant application doc feedback * Doc 001 V 1.5 review/feedback * Depending on foundation input from Matt, provide feedback   (Text from previous meeting ends)   * Grant application doc feedback * Doc 001 V 1.5 review/feedback * Build out stakeholder * ANO announcement for application * Prep for hackathon (workshop prep and masterclass, with the aim of reuse for devs) |
| **Conclusion** |  |
| **Follow up (until next meeting)** |  |
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| **Subject** 5 | **Open floor** |
| **Discussion** | N/A |
| **Conclusion** |  |
| **Follow up** |  |

Meeting adjourned at 20:37 UTC.